



MyCOOPERGarage.COM

SERVICE

8360 MIRAMAR PL. #A, SAN DIEGO, CA 92121
PHONE: (858) 688-9999

ATTACHMENT: **2**

NAME (Mr., Mrs., Ms., etc.)					DATE	
ADDRESS				APT.#	CITY	
STATE		ZIP CODE		PHONE		
EMAIL			MAKE MINI COOPER	MODEL <input type="checkbox"/> R50 COUPE	<input type="checkbox"/> R52 COVERTIBLE	<input type="checkbox"/> R53 S
LICENSE PLATE		COLOR	YEAR <input type="checkbox"/> 02 <input type="checkbox"/> 03 <input type="checkbox"/> 04 <input type="checkbox"/> 05 <input type="checkbox"/> 06	MILEAGE		INSPECTED BY
VIN NUMBER						

This checklist is personalized for My Cooper Garage customers and is recommended every 3 YEAR OR 30,000 MILE INTERVALS (which ever comes first). All services will be performed according to My Cooper Garage standards and procedures. No exceptions to the policy.

2002 - 06

1. **Remove & Replace:** Vent Valve (PVC, Crank Case Valve)
2. **Remove & Replace:** Power Steering Fluid (S11 Fluid) & Inspect for Leaks
3. **Remove & Replace:** (2) Front & (1) Rear wiper blades.* Adjust and clean windshield washer sprinklers
4. **Remove & Replace:** Spark Plugs
5. **Remove & Replace:** Coolant Expansion Tank and Cap
6. **Remove & Replace:** Ignition Wire Set
7. **Remove & Replace:** Engine Oil & Oil Filter (LL01 Certified Oil - Replace drain plug and washer).....
8. **Remove & Replace:** Air Filter & Clean Air Box
9. **Remove & Replace:** Cabin Filter & Clean Air Ducks
10. **Remove & Replace:** Engine Drive Belt
11. **Remove & Replace:** Transmission Service: Fluid, Filter*, Pan Gasket*
12. **Remove & Replace:** Engine Coolant (Thermostat, Gasket, and Housing)
13. **Remove & Replace:** Brake Fluid (Dot 4)
14. **PERFORM:** Throttle Body Cleaning
15. **PERFORM:** Balance & Tire Rotation
16. **PERFORM:** 4 Wheel Alignment
17. **PERFORM:** Air Conditioning Service
- Temp. Before _____ Temp. After _____ Amount recovered out of system _____ Amount recharged _____ A/C oil used _____
18. **PERFORM:** Cooling system service (Drain coolant, flush radiator, drain & refill entire coolant system with Blue Mini coolant, free of any contaminants. Only Blue Mini coolant is used.)
19. **PERFORM:** Engine Intake Cleaning (Helps remove deposits left around engine valves deposited from poor gas.)
20. **PERFORM:** Fuel Injection Cleaning.....
21. **CLEANING AND LUBRICATION:** Sunroof Tracks* / Convertible Top*
22. **CLEANING AND LUBRICATION:** Door Hinges, Trunk, Laches and Hood Hinges
23. **INSPECT:** Body & interior for missing, loose or detached parts (Will recommend replacing as necessary)
24. **INSPECT:** Exhaust system for leaks, damage and loose parts
25. **INSPECT:** Supercharge* for leaks / damage, bad barings and noise
26. **INSPECT:** Heating and Air Conditioner Operation
27. **INSPECT:** All Instrumental Gauge Operation & Readings
28. **INSPECT:** Axles, driveshaft and CV joints/boots
29. **INSPECT:** For any leaks, including engine & Transmission oil, coolant, power steering, expansion tank etc.& advice accordingly.....
30. **INSPECT:** All lighting; external, internal and replace as necessary. All lights should be functioning properly. Xenon bulbs will be charged extra if replacement is required
31. **INSPECT:** Power window operation, lock actuators, security system and key function
32. **INSPECT:** Seat belts, air bags, safety components and glove box operations
33. **INSPECT:** Rims/wheels for any damage / cracks and scuffing
34. **INSPECT:** Windshield washer fluid and operation of sprinkler nozzles
35. **INSPECT:** Horn operation

34. **INSPECT: Brakes** Pass Fail Note: _____
BRAKE NOTE: If the brake light sensors goes on, rotors, pad and sensors must be changed at the same time. Rotors **will not be** machined under any circumstances.
35. **INSPECT: Spare tire condition & adjust pressure if needed***
36. **STEAM CLEAN & LUBE:** Steam clean engine and lube, clay, buff & polish exterior/buff and clean light, vinyl & leather treatment for interior with UV plus, shampoo carpets & clean headliner, polish rims and tires and vinyl dressing for exterior molding, clean all windows including sunroof glass
37. **RESET:** Service reminder/interval light, commonly known as Sii
38. **TOP OFF:** All fluid level as necessary
39. **WARNING LIGHTS:** If vehicle has air bag, check engine, traction control, ABS or any other warning lights triggered, My Cooper Garage will inspect and make recommendations. As a courtesy to the customer, if My Cooper Garage resets any warning light, it does not commit to a permanent fix in verbal, written, or implied. My Cooper Garage does not guarantee the problem will be fixed by resetting the light. Light will very likely trigger again and repair will have to be performed at an additional cost to the customer...
40. **TIRE CONDITIONS:** FRONT 0% _____ 100% REAR 0% _____ 100% Tire PSI 38 - 40
41. **BATTERY TEST:** Pass Fail **Terminals:** Pass Fail **Cables:** Pass Fail Note: _____
42. **ROAD TEST:** Customer vehicles will be operated approximately 2 to 5 miles for test purposes by technician
43. **LOANER CAR:** Customer will be provided with a rental car at \$30 maximum for 24 hours ONLY*

Please Note:

Parts Removed: All parts removed from customer's vehicle will be returned to the customer upon completion for job. Customer has the option of disposing or retaining old parts. Fluids will not be saved or returned due to the hazardous waster laws of the county. If there are any core deposit charges and customer decides to keep core, customer will be responsible for the cost of the core.

License Plate Frames: Install front and rear My Cooper Garage plate frames. Old frames will be removed and place in customer's trunk. This will provide customer for life time free Diagnostic, free loaner vehicle, with all over night services, VIP no wait, courtesy top and inspection of vehicle Pit Stop, and courtesy refreshments.

NOTE: * = IF APPLICABLE ** = AS NEEDED

FOR OFFICE USE ONLY

PARTS LIST FOR FULL SERVICE

★ #	PART NUMBER / DESCRIPTION	QTY	PRICE	
1	17 13 7 529 273 Coolant : Expansion Tank (Plastic)	1	71	86
2	17 10 7 515 499 Coolant : Expansion Tank Cap	1	9	85
3	82 14 0 031 133 Coolant : Antifreeze Blue (1 Gallon)	1	24	98
4	11 53 7 512 733 Thermostat Housing	1	37	40
5	11 53 7 596 787 Thermostat with Gasket (90.5 deg.C)	1	43	44
6	11 28 7 520 199 Drive Belt: A/C Compressor, Alternator, Supercharger 6K X 1388*	1	42	73
7	12 12 0 031 708 Spark Plugs "High Power" (\$31.68 x 4)	1	126	72
8	12 12 7 513 032 Ignition Wire Set	1	61	40
9	61 61 0 028 137 Wiper Blade Set - 18"/19" (VALEO - Front)	1	37	05
10	61 62 7 129 280 Wiper Blade Set (VALEO - Rear)*	1	20	86
11	188058 Engine Oil: Long Life 0-40 Synthetic or comparable (~4.5 Quart)**	1	55	75
12	11 42 7 512 446 Engine Oil Filter Kit	1	11	85

